Lumber City Development Corporation Minutes of the Board of Directors

January 19, 2022 Board Meeting 500 Wheatfield Street North Tonawanda, NY 14120

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:30 p.m. by Chairman Taylor at 500 Wheatfield Street. Roll Call was taken, and the following Directors were present or joined the meeting virtually:

Mitch Banas Joe Fonzi April Gampp-virtual Dave Gross Ed Janulionis-virtual	Garry Krause-virtual Stacy Kubit-virtual Nick Maniccia-virtual Andrea Moreau-virtual	Robert Schmigel-virtual Douglas Taylor Austin Tylec Amy Usiak-virtual
Ed Januffonis-Virtual	Excused: Amber Holycross	Brian Pettit

Also Present: Community Development Director Laura Wilson

Welcome New LCDC Director

The board welcomed Director Austin Tylec to the LCDC Board and introductions were made.

Minutes Review

The minutes from the November 17, 2021 Board Meeting were included in the Board packet. The board took a few minutes to review them.

Resolution: Moved by Director Moreau,

That the Board of Directors approves the minutes of the November 17, 2021 Board Meeting.

Seconded by Director Schmigel and unanimously approved.

Treasurer's Report

The November and December 2021 reports was included in the Board packet. Director Moreau went over the details and answered all questions. The report indicated a total in all accounts to be \$391,104.37 for November and \$398,435.93 for December.

A/R Aging Summary: Laura Wilson went over the A/R Aging Summary and answered all questions.

<u>Resolution</u>: Moved by Director Banas,

That a motion is made to approve the November and December 2021 Treasurer Reports.

Committee Reports

Projects Review: The Projects Review Committee held a meeting on January 11, 2022. Minutes were included in the board packet.

LCDC Project Summary Report: The January 2022 report was included in the board packet. Laura Wilson went over the details of the report and answered all questions.

Finance/Loan/Audit: The Finance/Loan/Audit Committee held a meeting. Director Maniccia went over the detail of the meeting and answered all questions.

Resolution: Moved by Director Maniccia,

That a motion is made to approve the CDBG-CARES Act funding to Webster's Bistro as detailed in the memo provided in the board packet along with all supporting documents for the program.

Seconded by Director Fonzi and approved by a majority vote. Director Gross abstained from the vote.

Resolution: Moved by Director Maniccia,

That a motion is made to approve the CDBG-CARES Act funding to First-N-Ten as detailed in the memo provided in the board packet along with all supporting documents for the program.

Seconded by Director Moreau and unanimously approved.

Human Resources: The Human Resources Committee held a meeting on January 10, 2022. Laura Wilson went over the details of the meeting and answered all questions.

<u>Resolution</u>: Moved by Director Gross,

That a motion is made to move Alecia Zimmerman from temporary to regular payroll and provide a 6% increase in pay.

Seconded by Director Banas and unanimously approved.

Resolution: Moved by Director Gampp,

That a motion is made to approve the new employee handbook as written and dated January 19, 2022.

Seconded by Director Fonzi and unanimously approved.

Marketing:	The Marketing Committee held a meeting on December 1, 2021. Minutes from the meeting were included in the board packet and Director Gross went over the minutes and answered all questions.
Governance:	The Governance Committee held a meeting on November 18, 2021. Chairman Taylor went over the meeting details.
Old Business:	
	City Projects Update: The January 2022 Update was included in the Board Packet. Laura Wilson went through the updates and answered all questions.
	New York Main Street Riviera Theatre Feasibility Study: Included in the board packet was the study documents. Laura Wilson answered all questions.
	Lumber City Winery & Canalside Wine & Spirits: Laura Wilson updated the Board on the status of both customers and answered all questions
New Business:	
	Downtown Revitalization Initiative (DRI): Laura Wilson provided status and next steps to the board and answered all questions.
	Other Activities: 11/29/21 DRI Announcement, 12/6/21 Meeting with Nostra Development, 12/8/21 Niagara County Business Workshop, 12/14/21 Rec Hub Meeting, 1/7/22 DRI Kickoff Meeting, 1/13/22 Erie Canalway Meeting, 1/18/22 Bridge Lighting Meeting, 1/19/22 Lowry Meeting
	The next LCDC Board meeting will be on February 16, 2022
	There being no further business, a motion was made by Director Banas to adjourn the board meeting at 6:51 p.m. Seconded by Director Gross and unanimously approved.
	Respectfully submitted,
	Donny D. Ahme
	Garry Krause
	Secretary, LCDC
	January 19,2022